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fe	or the							
Dis	trict of							
Plaintiff(s) V. Defendant(s)))) (Civil Action No.)))))							
SUMMONS IN A CIVIL ACTION								
To: (Defendant's name and address)								
A lawsuit has been filed against you.								
are the United States or a United States agency, or an offic	ou (not counting the day you received it) — or 60 days if you er or employee of the United States described in Fed. R. Civ. swer to the attached complaint or a motion under Rule 12 of on must be served on the plaintiff or plaintiff's attorney,							
If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court. **CLERK OF COURT**								
Date:	Signature of Clerk or Deputy Clerk							

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Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

		me of individual and title, if a	ny)								
was re	ceived by me on (date)	-	·								
	☐ I personally served the summons on the individual at (place)										
			on (date)	; or							
	☐ I left the summons										
	, a person of suitable age and discretion who resides there										
	on (date), and mailed a copy to the individual's last known address; or										
		ons on (name of individual)			, who is						
	designated by law to accept service of process on behalf of (name of organization)										
			on (date)	; or							
	☐ I returned the sum	6e		; or							
	☐ Other (specify):										
	My fees are \$	for travel and	\$ for services, for a total of \$								
	I declare under penalty of perjury that this information is true.										
Date:											
		-	Printed name and title								
		-	Server's address								

Additional information regarding attempted service, etc: